

AGENDA

Committee of the Whole

Wednesday, June 26, 2019

9 am

Council Chambers

4th Floor, City Hall

ST. JOHN'S

ST. JOHN'S

Committee of the Whole Agenda

June 26, 2019

9:00 a.m.

4th Floor City Hall

Pages

1. **Call to Order**
2. **Approval of the Agenda**
 - 2.1 Agenda dated June 26, 2019
3. **Adoption of the Minutes**
 - 3.1 Committee of the Whole Minutes dated June 12, 2019 1
4. **Presentations/Delegations**
 - 4.1 Presentation on Sustainability presented Edmundo Fausto, Sustainability Coordinator 7
5. **Finance & Administration - Councillor Dave Lane**
 - 5.1 Decision Note dated June 18, 2019 re: Reception for National Hockey Team of 1966 (Reunion) 26
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6. **Public Works & Sustainability - Councillor Ian Froude**
7. **Community Services & Events - Councillor Jamie Korab**
8. **Housing - Councillor Hope Jamieson**
9. **Economic Development, Tourism & Culture - Sheilagh O'Leary**
10. **Governance & Strategic Priorities - Mayor Danny Breen**
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11.2	Decision Note dated June 18, 2019 re: Application to Develop a Multi-Purpose Annex , St. John's Designated Heritage Building, Anglican Cathedral of St. John the Baptist, 16 Church Hill, DEV 1900091	43
12.	Transportation - Councillor Debbie Hanlon	
13.	Other Business	
13.1	Decision Note dated June 17, 2019 re: Funding of Dehumidification Units	55
14.	Adjournment	

ST. JOHN'S

Committee of the Whole Minutes

Council Chambers

June 12, 2019

9:00 a.m.

Present: Mayor Danny Breen
Councillor Maggie Burton
Councillor Dave Lane
Councillor Sandy Hickman
Councillor Debbie Hanlon
Councillor Deanne Stapleton
Councillor Jamie Korab
Councillor Ian Froude
Councillor Wally Collins

Regrets: Councillor Hope Jamieson
Deputy Mayor Sheilagh O'Leary

Staff: Kevin Breen, City Manager
Derek Coffey, Deputy City Manager of Finance & Administration
Tanya Haywood, Deputy City Manager of Community Services
Lynnann Winsor, Deputy City Manager of Public Works
Cheryl Mullett, City Solicitor
Elaine Henley, City Clerk
Ken O'Brien, Chief Municipal Planner
Maureen Harvey, Legislative Assistant

Others Present for Relevant Agenda Items: Dave Wadden, Development Engineer
Trina Caines, Policy Analyst
Kenessa Cutler, ATIPP Coordinator
Kelly Maguire, Marketing and Public Relations Officer

1. **Call to Order**

2. **Approval of the Agenda**

The agenda was adopted as presented.

3. **Adoption of the Minutes**

3.1 **Committee of the Whole Minutes - May 29, 2019**

Recommendation

Moved By Councillor Korab

Seconded By Councillor Collins

That the Committee of the Whole minutes dated May 29, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

4. **Presentations/Delegations**

4.1 **St. John's Farmer's Market**

Evan Murray, Pam Anstey, and Josh Smee conducted a presentation giving an overview of the St. John's Farmers Market including

- Who They are
- Their History
- The Community Market
- Share Vision
- By the Numbers
- Community Partnerships
- Successes
- Lessons
- Looking Forward

They also tabled the 2018 Annual Report.

The Committee applauded the efforts of this organization, their successes to date and their vision moving forward.

A copy of the presentation is available from the Office of the City Clerk.

4.2 NL Power - Lot Servicing

Mike Murphy, Manager of Regional Engineering for Newfoundland Power conducted a presentation on mature lot servicing and the Corporations intent to construct a roadside primary line as a solution to the issues posed by replacing rear lot infrastructure. The Presentation described the details of the proposal, along with the reasoning behind it and the benefits for taxpayers, ratepayers, the City and Newfoundland Power.

A 2019 project includes Baird Subdivision in the Larkhall Street Area which affects 194 properties, 336 services and 114 poles.

The Committee thanked the delegation for the information and wished them well in their efforts.

5. **Finance & Administration - Councillor Dave Lane**
6. **Public Works & Sustainability - Councillor Ian Froude**
7. **Community Services & Events - Councillor Jamie Korab**
8. **Housing - Councillor Hope Jamieson**
9. **Economic Development, Tourism & Culture - Sheilagh O'Leary**
10. **Governance & Strategic Priorities - Mayor Danny Breen**

10.1 Decision Note dated June 3, 2019 re: Privacy Management Policy

Trina Caines, Policy Analyst and Kenessa Cutler, ATIPP Coordinator were in attendance for this portion of the meeting and proceeded to give an overview of the details contained in the Decision Note.

Following a question/answer period the following motion was brought forward.

Recommendation

Moved By Councillor Lane

Seconded By Councillor Froude

That Council adopt the Draft Privacy Management Policy as circulated.

CARRIED UNANIMOUSLY

11. Planning & Development - Councillor Maggie Burton

11.1 Built Heritage Experts Panel Report - May 15, 2019

Decision Note dated May 22, 2019 re: 2019 Heritage Grant Applications

Recommendation

Moved By Councillor Burton

Seconded By Councillor Lane

That Council approve the fifteen (15) grant applications as summarized in the Decision Note subject to compliance with the requirements of the Heritage Financial Incentives Grant Program and City's heritage requirements.

To set a portion of the total Heritage Grants Program budget toward Heritage Maintenance Grants. If the total budget remains \$50,000 then \$10,000 for the Heritage Maintenance Grants is recommended, starting in 2020.

CARRIED UNANIMOUSLY

11.2 Information Note dated June 6, 2019 re: Mobile Vending Business in the City.

Discussion took place with agreement that next steps would be as follows:

If Council decides to proceed with any of the below suggestions, the appropriate departments should be tasked with engaging in next steps:

- Developing an application for requesting vending in Public Parks
- Updating website language
- Reviewing fee structure for temporary mobile vending licenses
- Developing criteria around bicycle vending
- Allowing vending in residential zones with restrictions
- Restricting food vending near open restaurants, etc.

Discussion took place with agreement that Council should now move forward to engage the public. To that end, the following recommendation was put forward.

Recommendation**Moved By** Councillor Burton**Seconded By** Councillor Lane

That Council authorize staff to develop a framework that would enable the public and interested stakeholders to engage in a discussion about mobile vending throughout the City.

CARRIED UNANIMOUSLY**12. Transportation - Councillor Debbie Hanlon****13. Other Business****13.1 Council Representative on FCM Committees**

Given the deadline for submission, Mayor Breen asked for Council's indulgence on choosing a member of Council whose name can be put forward to sit on the FCM Committees. Deputy Mayor O'Leary, Councillors Hickman and Burton have all indicated an interest.

It was noted that FCM will accept submissions of three names from which it will accept one. As such, Mayor Breen asked that Council decide if it wishes to submit all three names or only one. The following recommendation was put forward and lost.

Recommendation**Moved By** Councillor Stapleton**Seconded By** Councillor Hickman

That Council submit the names of all three interested members of Council to FCM for consideration of appointment to the required FCM Committees.

For (2): Councillor Hickman, and Councillor Stapleton

Against (6): Mayor Breen, Councillor Burton, Councillor Lane, Councillor Hanlon, Councillor Korab, and Councillor Froude

MOTION LOST (2 to 6)**Private Ballot re: FCM Representation**

The Committee proceeded with a private ballot for the selection of the FCM Representative resulting in the selection of Councillor Maggie Burton. Councillor Burton's name will be put forward.

14. Adjournment

There being no further business the meeting adjourned at 10:45 am

Mayor Danny Breen/Chairperson

ST. JOHN'S



STRATEGIC DIRECTIONS



1

A SUSTAINABLE CITY

A city that is sustainable today and for future generations; economically, environmentally and financially.

Every decision the City makes impacts sustainability today and into the future. Focusing on policy and strategy that supports a vision for a strong economy, values the environment we live in, supports progressive land use planning, and clearly demonstrates value for money to residents, St. John's will be an affordable and sustainable place to live and do business.

A Sustainable City

Enabled to Achieve Sustainability Through:

- Good governance and integrated planning
- Sound management and finances

A Sustainable City Demonstrates:

1. Robust economic growth, prosperity, competitiveness
2. Protection and conservation of natural resources
3. Fostering overall city resilience, while reducing greenhouse gas emissions
4. Inclusiveness and livability

Six Areas of Sustainability

Governance & Integrated Planning

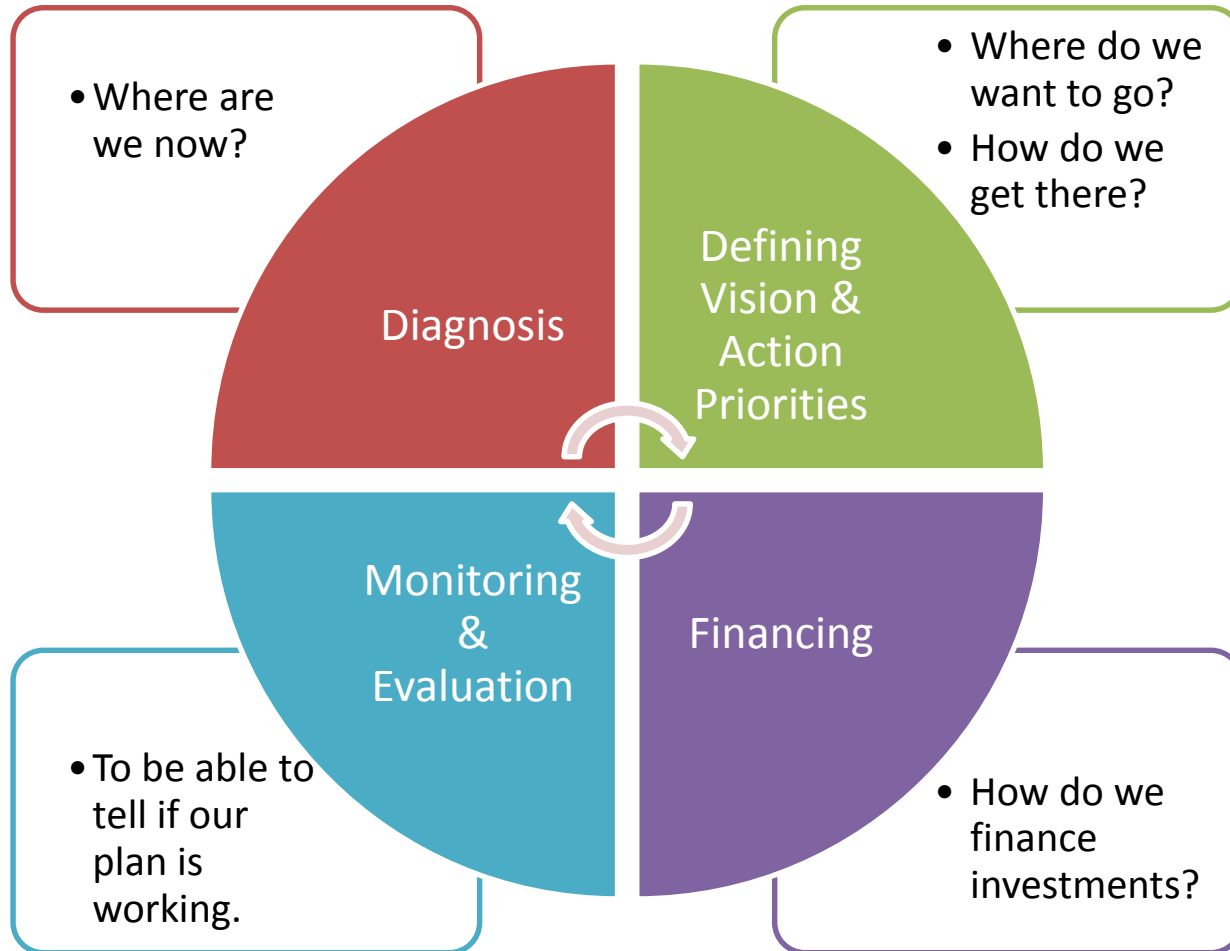
Financial Sustainability



Sustainability that attracts investment and provides a high living standard for citizens today

Four Stages to Improved Sustainability

an On-going Process



“ Sustainable Development Will be Won or Lost in Cities”

Changes in Climate Affect all Sustainability Outcomes..

Recognized Financial and Environmental Risks

For the first time Bank of Canada says climate change and the economy are 'intertwined'

By **Andy Blatchford** The Canadian Press
Thu., May 16, 2019

c Forum

January 25, 2018

Greater nuclear uncertainty,
climate change



Extre

Why the Guardian is changing the language it uses about the environment

From now, house style guide recommends terms such as 'climate crisis' and 'global heating'

climate change
on

1953

U.S. and Soviet Union
test hydrogen bombs



disaster

Data fraud or the

Failed climate c
mitigation

Investments: The **Financial Stability Board's** Task Force on Climate-related Financial Disclosures has said businesses should publish climate-related risks in annual reports and other disclosure mechanisms.

Climate Change FAQs

Does Climate Change cause extreme weather?

Climate Change doesn't "cause" extreme weather events, it makes them more likely to occur and a greater risk.

Are humans the main driver for this?

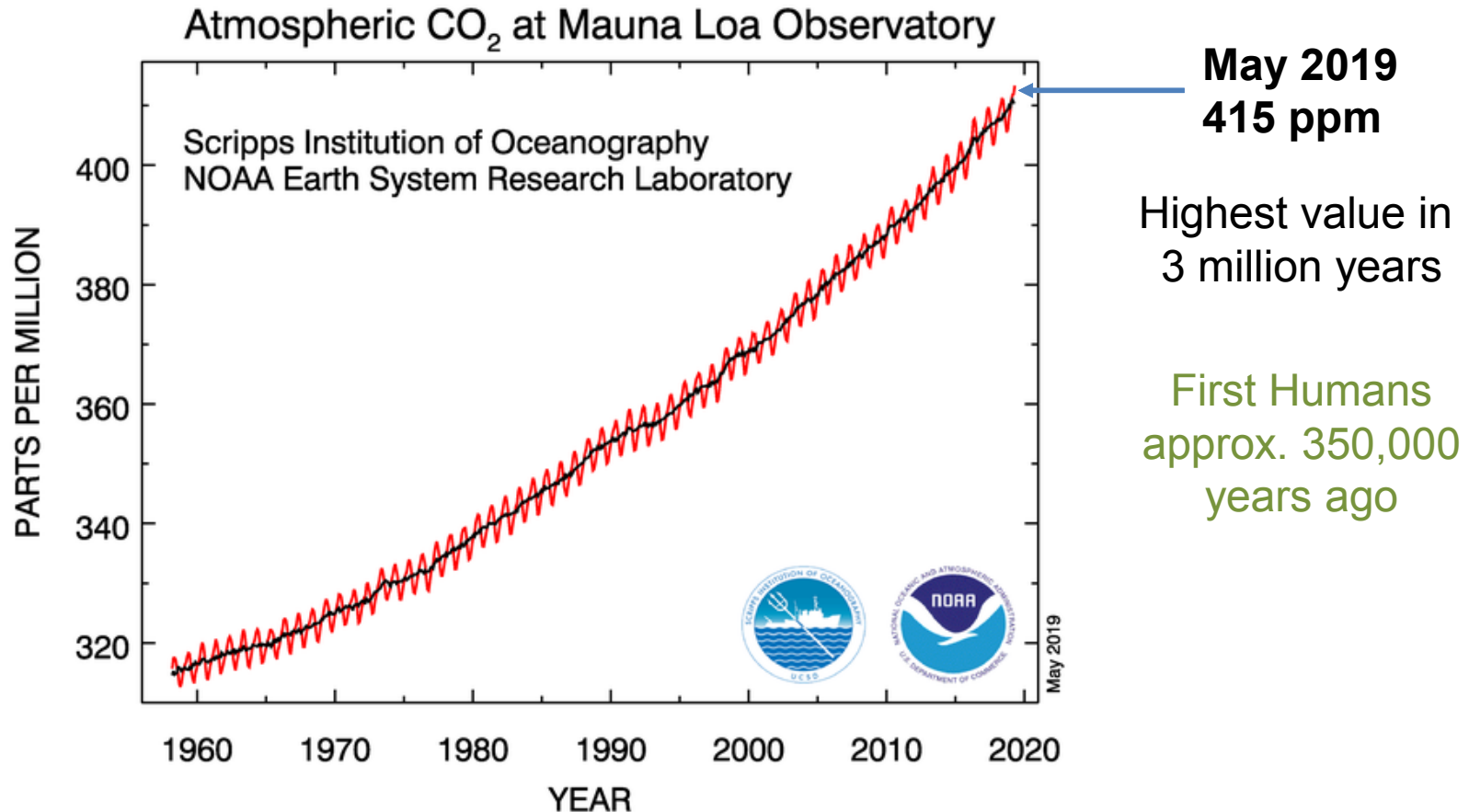
Yes. Both Natural and Human influences on the climate are studied. However, human influence on the climate system is clear, and human activity has been identified as the dominant driver since the Mid-20th century.

Do we know where these emissions are coming from?

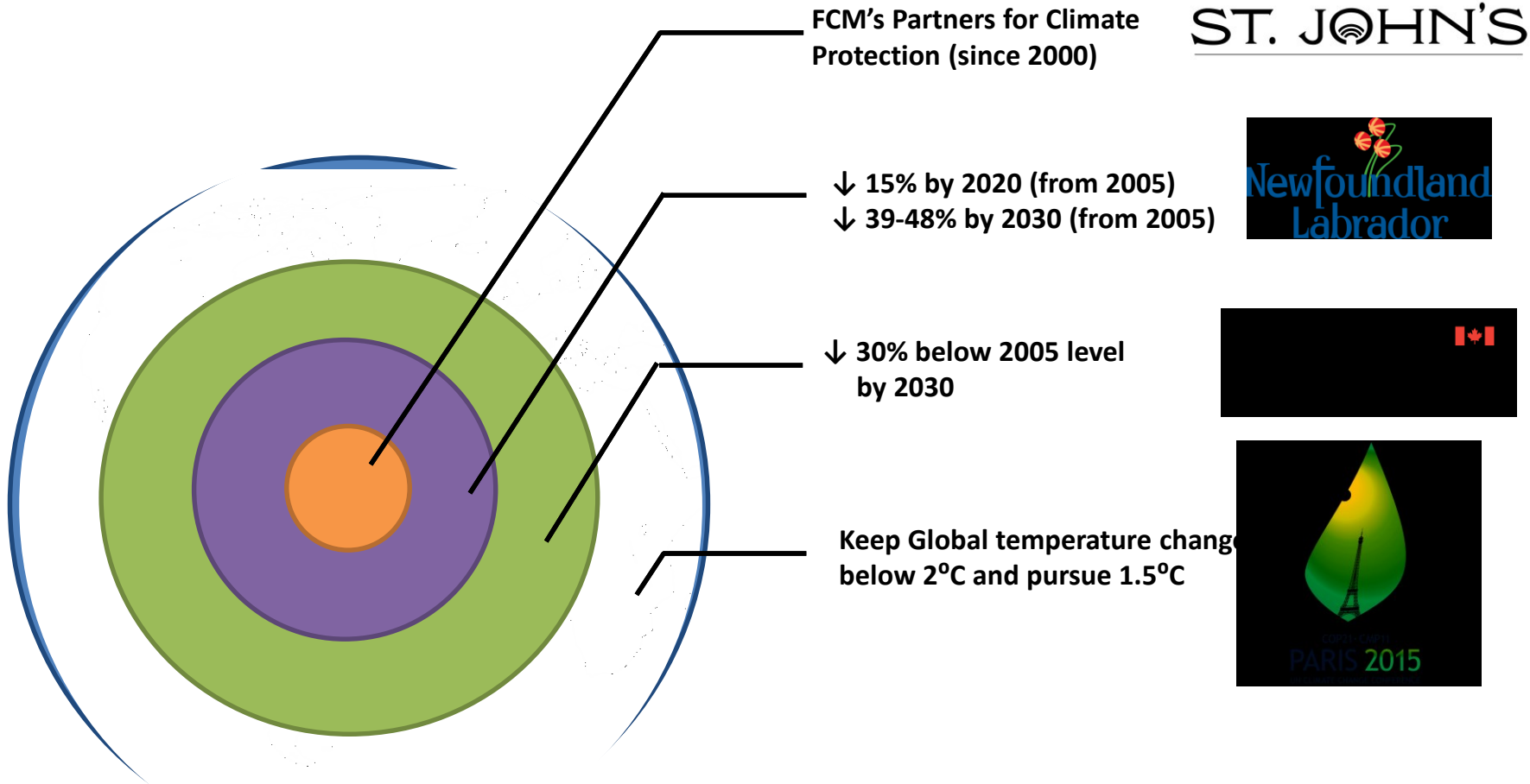
Yes. Things are divided in sources (e.g., fossil fuels, fires) and sink (e.g., ocean, land). This are accounted for yearly.

Its impacts are also un-evenly distributed across the population. Often leaving the vulnerable at a higher risk.

Where are we now?

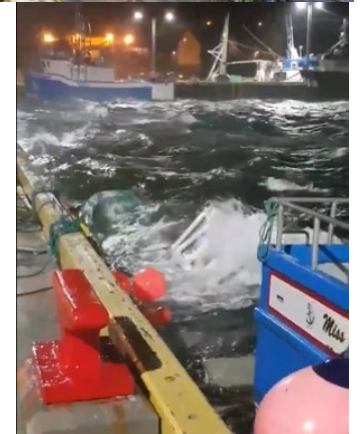


Climate Action Commitments and Targets



Possible Risks in the Region

- Food Security
- Flooding
- Vector Borne Disease
- Wind Damage
- Thin Ice Conditions
- Freezing Rain
- Invasive Species
- Other Ecological Shifts



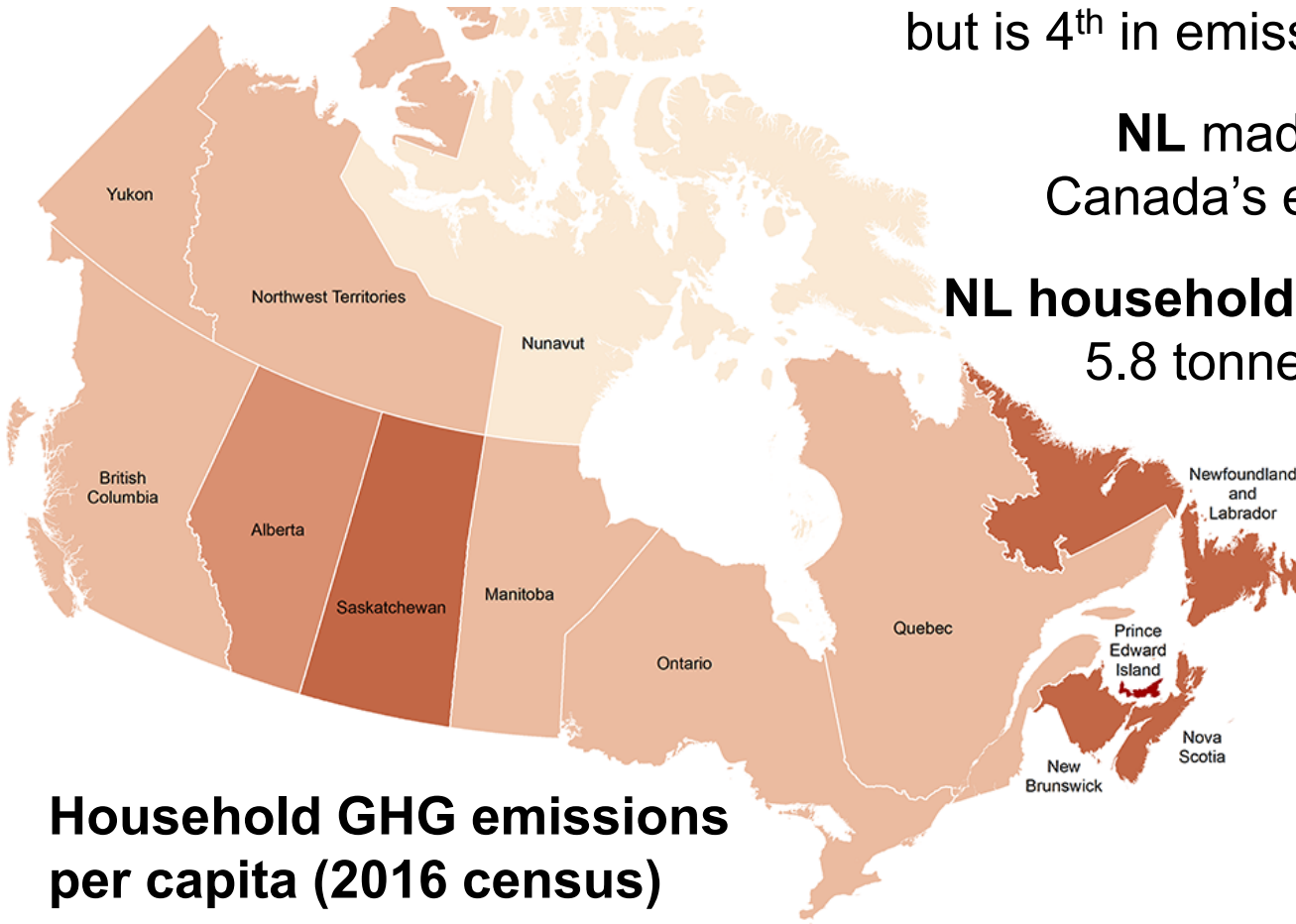
What We Know...

Newfoundland GHG Intensity

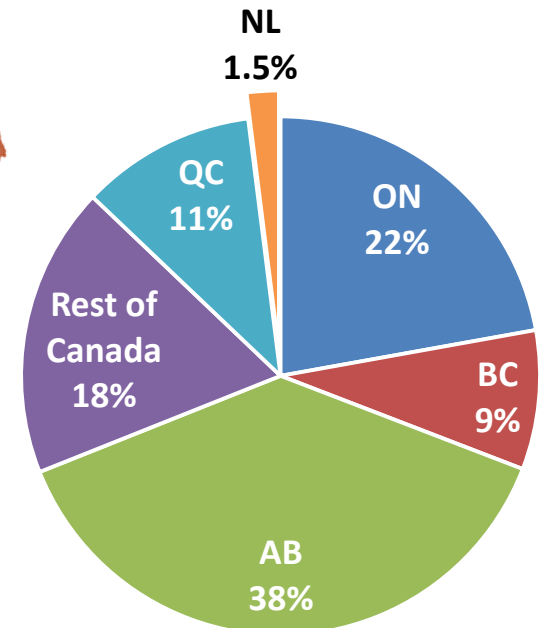
Canada makes up 2% of global emissions, but is 4th in emissions per capita (2015)

NL made up 1.5% of Canada's emissions (2017)

NL household emits an average of 5.8 tonnes / year (2016)

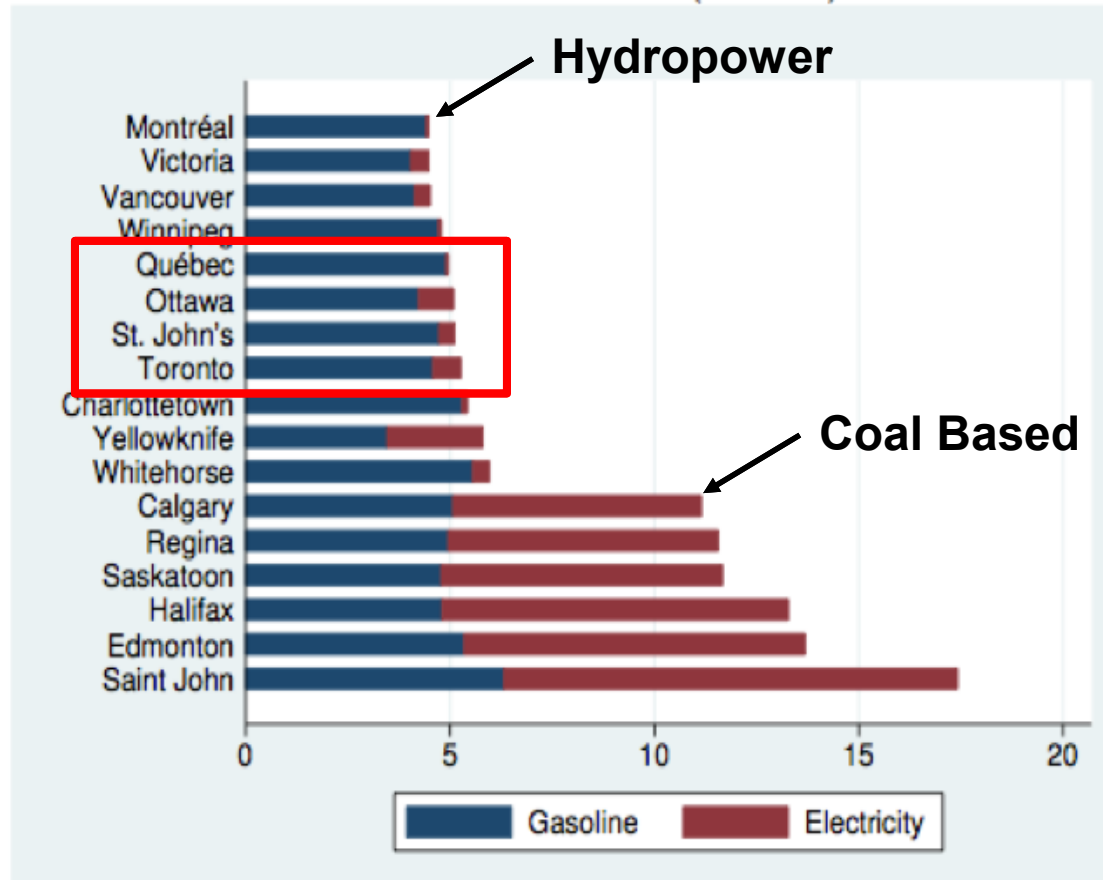


Household GHG emissions per capita (2016 census)



St. John's GHGs (2009)

Emissions of Gasoline and Electricity per Household



Observed Changes Near St. John's



Temperature Increases



Increased Length of
Frost Free Periods



Changes in Precipitation
Frequency & Intensity
of Some Storms



Less Snow and Ice



Sea Level Rise

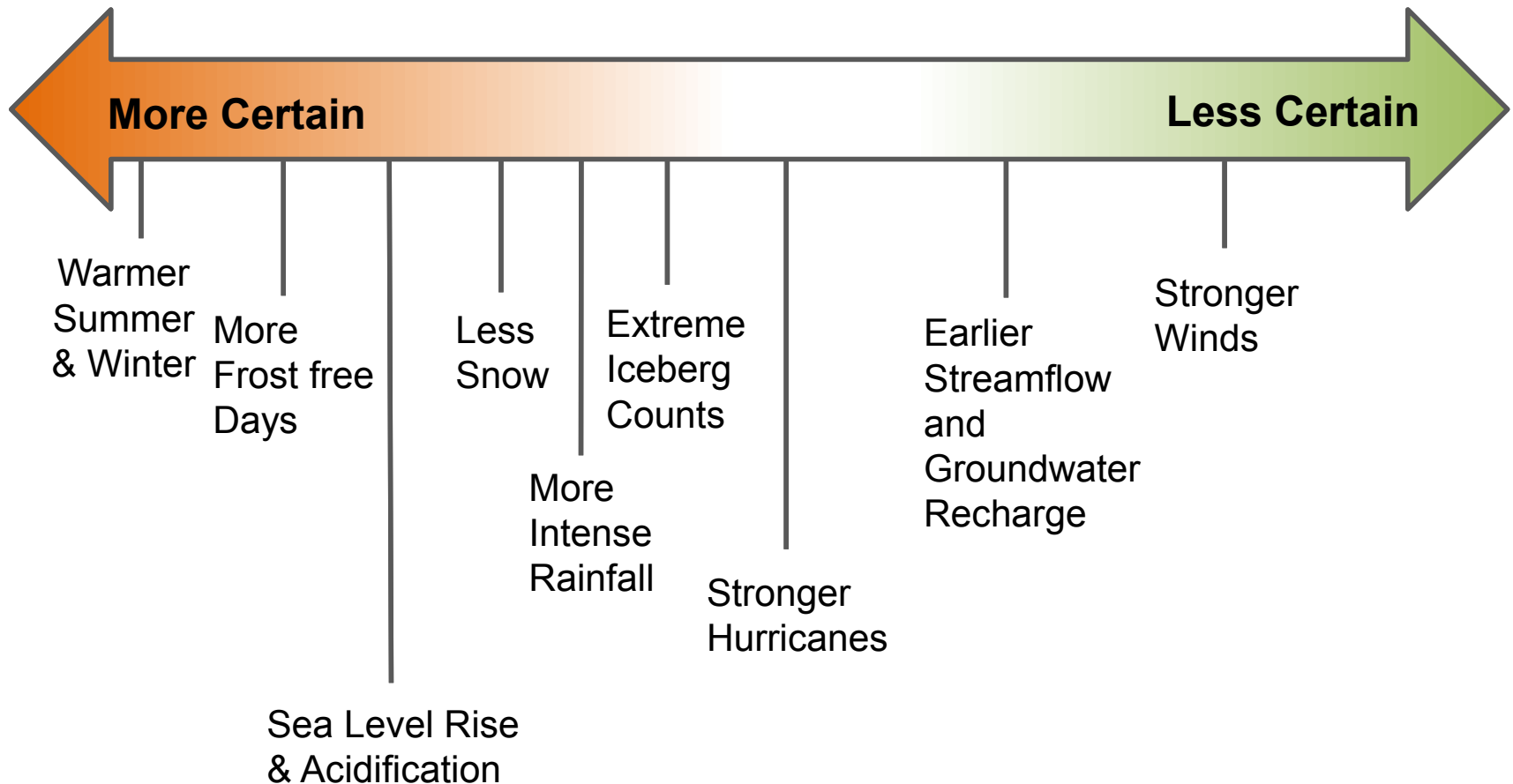


Increase in Wave Heights
(Generally in the North Atlantic)



Ocean Temperature Increase, Acidification,
and Decreased Salinity (Newfoundland Shelf)

Climate Projections for St. John's



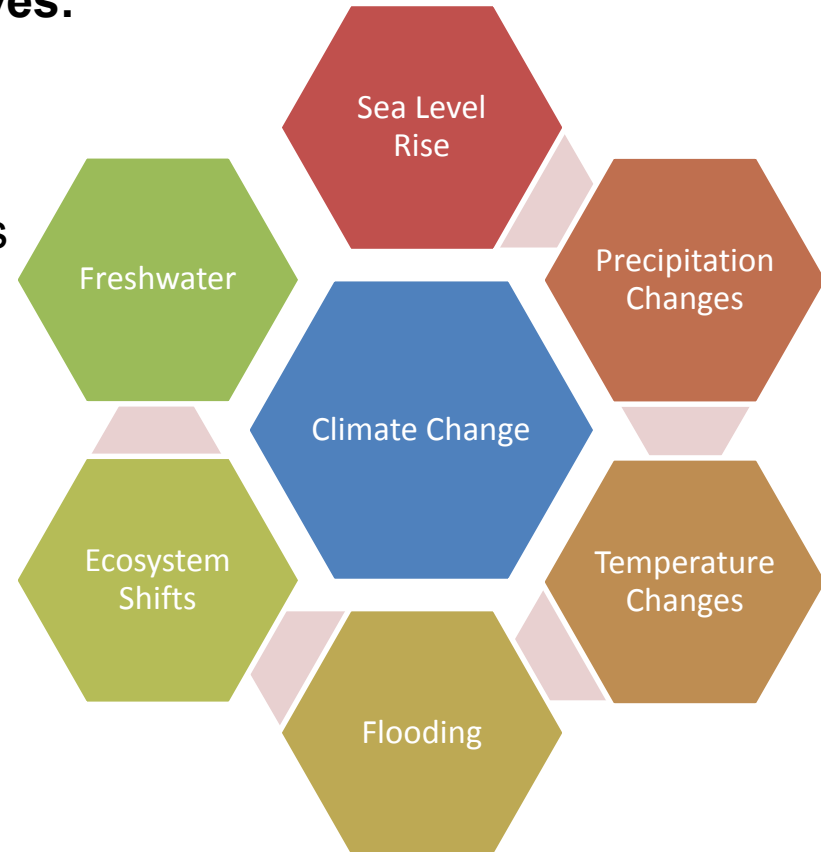
St. John's Adaptation...

Adaptive Capacity from past/ongoing initiatives:

- Integrated Community Sustainability Plan
- Municipal Plan
- Updated Floodplains
- Updated Intensity-Duration Frequency stats
- Storm/Sewer separation projects
- Sewer upgrades
- Waterlines rehabilitation
- Wetlands study
- Uninterrupted power supply project
- Envision Plan

Opportunities in City's Action Plan

- Asset Management
- Economic Development Plan
- Port of St. John's Risk mitigation Program
- Review of existing by-laws
- etc..

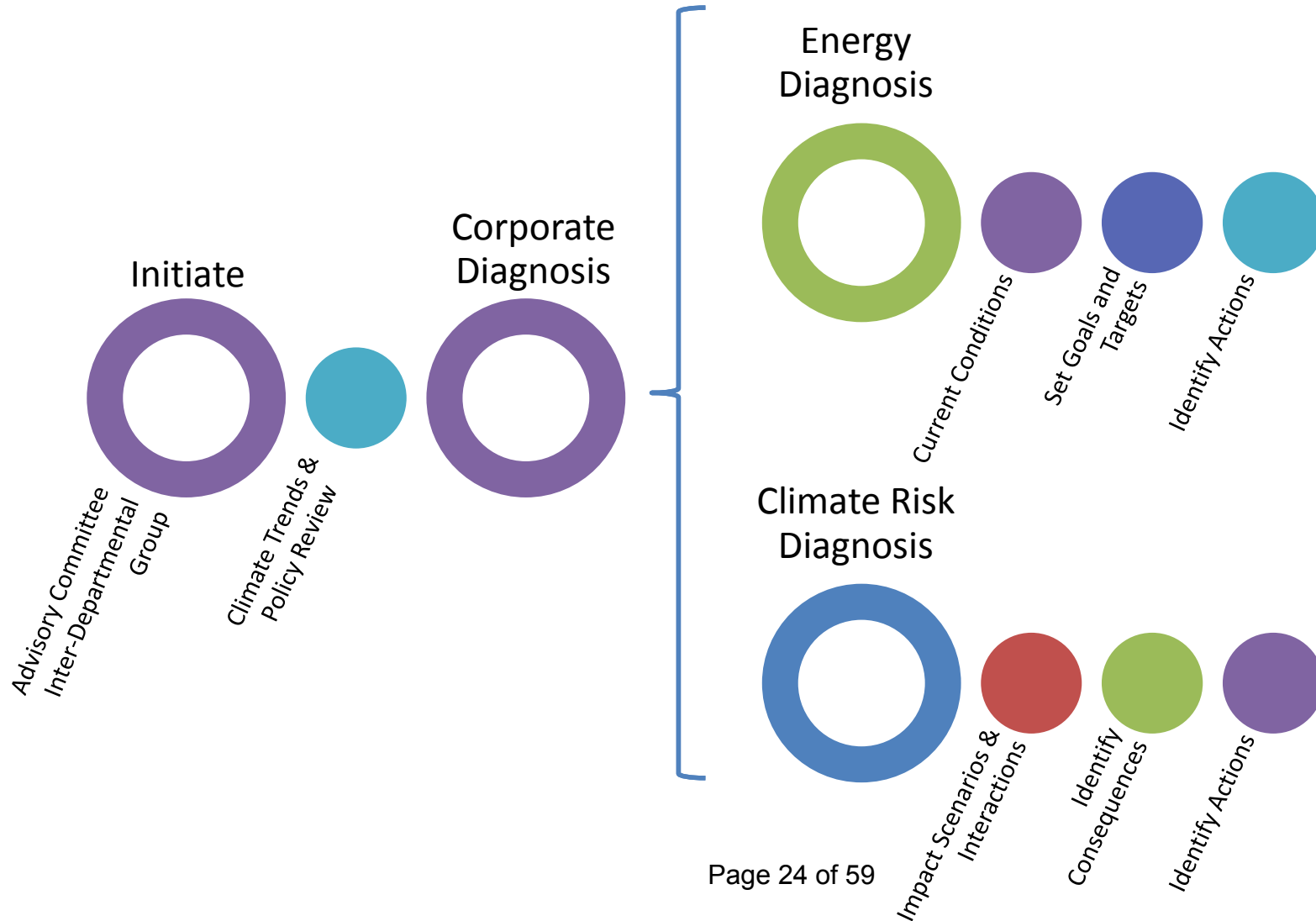


Adaptive Management Framework to coordinate efforts across the departments of the City and the community

So Where Do We Start?

Setting the Baseline for St. John's

Energy Use & Climate Risk



Next Steps

- Inter-Departmental Sustainability Working Group
- Initiate Diagnosis e.g.:
 - Initiate Corporate Energy Inventory
 - Gather Climate Projections
 - Initiate Corporate Risk Scan
 - Integrate Current Benchmarking

DECISION/DIRECTION NOTE

Title: Reception for National Hockey Team of 1966 (Reunion)
Date Prepared: June 18, 2019
Report To: Committee of the Whole
Councillor and Role: Councillor Dave Lane – Finance and Administration
Ward: Not ward specific

Decision/Direction Required:

Council approval is required to host a small afternoon reception at City Hall on September 11, 2019 in honor of Canada's National Hockey Team of 1966 who won the bronze medal at the world tournament held in Ljubljana, Yugoslavia. Local hockey player George Faulkner was part of that team and he scored six goals during the final game. The reception will consist of 42 individuals including the players themselves and their spouses.

Discussion – Background and Current Status:

Key Considerations/Implications:

1. Budget/Financial Implications: The event will cost approximately \$1000 and will be covered under the Civic Events Budget
2. Partners or Other Stakeholders: n/a
3. Alignment with Strategic Directions/Adopted Plans:
4. Legal or Policy Implications: n/a
5. Privacy Implications: n/a
6. Engagement and Communications Considerations: n/a
7. Human Resource Implications: n/a
8. Procurement Implications: n/a
9. Information Technology Implications: n/a

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10. Other Implications:

Recommendation:

That Council approve the afternoon reception as outlined above on September 11, 2019 in honor of Canada's National Hockey Team of 1966.

Prepared by: Karen Chafe, Supervisor – Office of the City Clerk

Reviewed by: Elaine Henley, City Clerk

INFORMATION NOTE

Title: Quarterly Travel Report – First Quarter 2019

Date Prepared: June 7, 2019

Report To: Committee of the Whole (COTW)

Council/Role: Dave Lane/Finance & Administration

Ward: N/A

Discussion – Background and Current Status:

In accordance with the City's Freedom of Information By-law, the first quarter travel report and budget summary are presented for information, as attached.

The amounts noted include all expenses related to travel, included but not limited to, registration, airfare, accommodations and per diem.

Key Considerations/Implications:

1. Budget/Financial Implications

- Costs for travel is allocated through individual department/program budgets.

2. Partners or Other Stakeholders N/A

3. Alignment with Strategic Directions/Adopted Plans

- Effective Organization (Develop a knowledgeable and engaged workforce)

4. Legal or Policy Implications N/A

5. Engagement and Communications Considerations N/A

6. Human Resource Implications N/A

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7. Procurement Implications N/A

8. Information Technology Implications N/A

9. Other Implications N/A

Conclusion/Next Steps: This report is provided to Council for information purposes only.

Prepared and Approved by: Derek Coffey, Deputy City Manager of Finance & Administration

Attachments: 1st Quarterly Travel Report for 2019 & Budget Summary

DEPARTMENT/EMPLOYEE	LOCATION	PURPOSE OF TRAVEL	DATES	TOTAL COST	REGISTRATION	AIRFARE	HOTEL	PER DIEM	TRANSPORTATION	OTHER	REIMBURSEABLE BY THIRD PARTY
<u>Finance & Administration</u>											
Robert Butt	Portland, OR	URISA Conference	February 23-March 2, 2019	353.10	-	-	-	353.10	-	-	-
				353.10	-	-	-	353.10	-	-	-
<u>Community Services</u>											
Heather Mills-Snow	Gander, NL	Hospitality NL & Lab. Conference	February 26-28, 2019	1,155.75	339.25	340.80	296.70	107.00	72.00	-	-
Jennifer Tipple	Boston, MA	World Class Business Dashboards	March 18-20, 2019	2,795.85	957.69	926.10	622.72	213.47	75.87	-	-
Stacy Gardner	Halifax, NS	Atlantic LIP Meeting & Metropolis Conference	March 20-23, 2019	1,664.54	450.00	460.52	372.15	214.00	167.87	-	-
				5,616.14	1,746.94	1,727.42	1,291.57	534.47	315.74	-	-
<u>Mayor & Council</u>											
Danny Breen	Gander, NL	Urban Municipalities Committee Meetings	January 10-12, 2019	1,671.01	-	1,188.81	273.70	160.50	48.00	-	-
Danny Breen	Ottawa, ON	Big City Mayors' Caucus	January 28, 2019	1,153.37	-	1,008.87	-	53.50	91.00	-	-
Debbie Hanlon	Gander, NL	Hospitality NL & Lab. Conference	Feb. 26-28, 2019	1,230.02	339.25	-	445.05	214.00	231.72	-	-
Sheilagh O'Leary	Gander, NL	Hospitality NL & Lab. Conference	Feb. 26-28, 2019	1,382.99	339.25	586.54	296.70	160.50	-	-	-
Sandy Hickman	Penticton, BC	Federation of Cdn. Municipalities Board Meeting	March 12-16, 2019	2,233.88	-	1,247.46	524.40	267.50	194.52	-	-
Danny Breen	Stephenville, NL	Urban Municipalities Committee Meetings	March 22-23, 2019	1,567.84	-	1,255.64	165.20	107.00	40.00	-	-
				9,239.11	678.50	5,287.32	1,705.05	963.00	605.24	-	-
<u>Planning, Engineering & Regulatory Services</u>											
Marianne Alacoque	Halifax, NS	Transportation Association of Canada Seminar	January 30-February 1, 2019	2,196.59	1,029.25	644.28	293.26	160.50	69.30	-	-
Anna Bauditz	Halifax, NS	Transportation Association of Canada Seminar	January 30-February 1, 2019	2,253.37	1,029.25	655.79	293.26	160.50	114.57	-	-
Gary Brown	Toronto, ON	Traffic Technician Training	March 17-20, 2019	3,467.08	1,734.55	788.69	689.84	214.00	40.00	-	-
Craig Crane	Toronto, ON	Traffic Technician Training	March 17-22, 2019	4,904.17	2,638.55	840.44	1,034.18	321.00	70.00	-	-
David Clarke	Toronto, ON	Traffic Technician Training	March 20-22, 2019	2,133.82	960.50	615.61	397.21	160.50	-	-	-
				14,955.03	7,392.10	3,544.81	2,707.75	1,016.50	293.87	-	-
<u>Office of the City Manager</u>											
Tammy Sheppard	Halifax, NS	Workplace Restoration Training Course	February 7-9, 2019	832.17	402.50	253.14	150.08	-	26.45	-	-
Kevin Breen	Corner Brook, NL	Meetings with City Manager of Corner Brook	March 20-21, 2019	982.93	-	-	332.67	107.00	543.26	-	-
				1,815.10	402.50	253.14	482.75	107.00	569.71	-	-
<u>Legal Department</u>											
Andrew Woodland	Ottawa, ON	Cannabis Regulators Meeting	March 26-28, 2019	2,153.82	-	1,138.25	735.73	160.50	119.34	-	-
				2,153.82	-	1,138.25	735.73	160.50	119.34	-	-
<u>Public Works</u>											
Terry Knee	Gander, NL	Clean & Safe Drinking Water Conference	March 25-28, 2019	887.20	-	-	438.15	214.00	235.05	-	-
Dave Batten	Gander, NL	Clean & Safe Drinking Water Conference	March 25-28, 2019	1,001.11	-	-	500.25	214.00	286.86	-	-
Eric Hyde	Gander, NL	Clean & Safe Drinking Water Conference	March 25-28, 2019	714.25	-	-	500.25	214.00	-	-	-
George Stuckless	Gander, NL	Clean & Safe Drinking Water Conference	March 25-28, 2019	714.25	-	-	500.25	214.00	-	-	-
				3,316.81	-	-	1,938.90	856.00	521.91	-	-
TOTAL FOR ALL DEPARTMENTS				37,449.11	10,220.04	11,950.94	8,861.75	3,990.57	2,425.81	-	-

Please note travel amounts above may not match totals on attached report due to timing differences between travel dates and recording of expenses as well as calculation of HST rebates.

CITY OF ST. JOHN'S
City of St. John's Consolidated
For the Three Months Ending Sunday, March 31, 2019

ACCOUNT	ACCOUNT DESCRIPTION	YEARLY BUDGET	Y.T.D. ACTUAL	BUDGET REMAINING
TRAVELLING EXPENSES:				
	City Administration, Mayor and Councillors - TRAVELLING EXPENSES	40,000	7,991	32,009
	City Administration, Office of the City Manager - TRAVELLING EXPENSES	13,700	7,137	6,563
	Community Services, Administration - Community Services - TRAVELLING EXPENSES	38,300	2,599	32,801
	Community Services, City Homelessness Initiatives - TRAVELLING EXPENSES	0	1,303	(1,303)
	Finance & Administration, Administration - Finance - TRAVELLING EXPENSES	39,090	951	38,139
	Planning, Engineering, & Regulatory Services, Planning and Development - TRAVELLING EXPENSES	40,900	3,644	37,256
	Public Works, Public Works Administration - TRAVELLING EXPENSES	15,657	0	15,657
	Public Works, Waste and Recycling - TRAVELLING EXPENSES	11,700	0	11,700
	Public Works, Water and Waste Water - TRAVELLING EXPENSES	23,200	2,899	20,301
	St. John's Regional Fire Department, Regional Fire Administration - TRAVELLING EXPENSES	6,800	0	6,800
	Total TRAVELLING EXPENSES	229,347	26,525	202,822

DECISION/DIRECTION NOTE

Title: Membership for Arts and Culture Advisory Committee

Date Prepared: June 12, 2019

Report To: Committee of the Whole

Councillor and Role: Councillor Maggie Burton

Ward: Not ward specific

Decision/Direction Required:

Council's approval is required to appoint two new members to the Arts and Culture Advisory Committee to fill three vacancies. A total of three applications were received in response to the City's call for nominations. The selection review process identified that of the three applications received, the following two meet the eligibility criteria for appointment:

- One vacancy representing a Visual Art and Craft organization:
 - Daniel Rumbolt (VANL-CARFAC)
- Two vacancies representing Cultural, Indigenous and Intangible Cultural Heritage organizations:
 - Jenelle Duval (First Light)

Discussion – Background and Current Status:

Key Considerations/Implications:

1. Budget/Financial Implications: n/a
2. Partners or Other Stakeholders: n/a
3. Alignment with Strategic Directions/Adopted Plans:
 - a. A Connected City: A city where people feel connected, have a sense of belonging, and are actively engaged in community life.
 - b. An Effective City: A city that performs effectively and delivers results.
4. Legal or Policy Implications: n/a
5. Privacy Implications: n/a

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6. Engagement and Communications Considerations:

- a. Call for new members was advertised and promoted by Communications Division

7. Human Resource Implications: n/a

8. Procurement Implications: n/a

9. Information Technology Implications: n/a

10. Other Implications:

Recommendation:

That Council appoint the following members as per the selection review process already undertaken:

- One vacancy representing a Visual Art and Craft organization:
 - Daniel Rumbolt (VANL-CARFAC)
- Two vacancies representing Cultural, Indigenous and Intangible Cultural Heritage organizations:
 - Jenelle Duval (First Light)

Prepared by:

Karen Chafe
Supervisor – Office of the City Clerk

Reviewed by:

Elaine Henley
City Clerk

Approved by/Date: June 12, 2019

DECISION/DIRECTION NOTE

Title: Dissolution of Downtown Advisory Committee

Date Prepared: June 18, 2019

Report To: Committee of the Whole

Councillor and Role: Mayor Danny Breen

Ward: Not ward specific

Decision/Direction Required:

The Downtown Advisory Committee was established in 2015 as a result of the advisory committee review. Before that, the Joint Committee of Council and Downtown St. John's had been in place for many years as the conduit between the Downtown Business Improvement Area (Downtown St. John's) and City of St. John's. When the Downtown Advisory Committee was established, Council also agreed to maintain the Joint Committee, and both co-existed since that time. Recently, the Joint Committee has experienced a renewal of its own mandate wherein it has a more definitive responsibility in relation to downtown development and operational issues which are results focused.

Given the other means and mechanisms by which downtown stakeholders may more effectively engage with the City, it is now in order to dissolve the Downtown Advisory Committee and renew the focus on the Joint Committee of Council and Downtown St. John's. The work undertaken by the Downtown Advisory Committee will be redirected as appropriate to the Joint Committee, referred to city departments and/or considered within the envelope of the neighbourhood plan that will result from the Envision Municipal Plan later in 2019/2020.

Discussion – Background and Current Status:

Key Considerations/Implications:

1. Budget/Financial Implications: n/a
2. Partners or Other Stakeholders: Members of the Downtown Advisory Committee represent a range of stakeholder interests from business, business organizations and residents as defined in the Committee's Terms of Reference.
3. Alignment with Strategic Directions/Adopted Plans:
 - a. A Connected City: A city where people feel connected, have a sense of belonging, and are actively engaged in community life.

The logo for the City of St. John's, featuring the words "ST. JOHN'S" in a bold, serif font. The letter "O" in "JOHN'S" is replaced by a stylized graphic of a signal tower or antenna.

4. Legal or Policy Implications: n/a
5. Privacy Implications: n/a
6. Engagement and Communications Considerations: As many members of the Downtown Advisory Committee represent organizations and groups, they will be consulted as projects and initiatives are planned. Members who are individual representatives will receive information, as per any engagement activities that relate to downtown.
7. Human Resource Implications: n/a
8. Procurement Implications: n/a
9. Information Technology Implications: n/a
10. Other Implications:

Recommendation:

That Council approve the dissolution of the Downtown Advisory Committee and confirm the renewed mandate of the previously established Joint Committee of Council and Downtown St. John's.

Prepared by:

Karen Chafe
Supervisor – Office of the City Clerk

Reviewed by:

Elaine Henley
City Clerk

Approved by/Date: June 18, 2019

DECISION/DIRECTION NOTE

Title: Youth Engagement Strategy

Date Prepared: June 12, 2019

Report To: Committee of the Whole

Councillor and Role: Mayor Danny Breen, Governance and Strategic Priorities and Maggie Burton, Council Champion Youth Advisory Committee

Ward: N/A

Decision/Direction Required: Support for the proposed direction to develop a youth engagement strategy

Discussion – Background and Current Status:

In 2014, the City of St. John's adopted a public engagement framework and policy that set out a set of guiding principles for public engagement. One of these focuses on inclusion and specifically states: "The City of St. John's recognizes that stakeholders are varied. Therefore, the City will employ a variety of methods and tools to connect with those who will be directly and indirectly impacted thereby eliminating barriers to participation wherever possible."

In the 2017 [evaluation report](#) of the City's public engagement efforts, it was noted that youth engagement is still a challenge. With the city's shifting demographics (aging population and reduction in 15-35 year-old age group) and the imperative to attract and retain younger people to live and work in St. John's, it is essential to get this younger demographic more actively engaged in municipal matters and decision making through effective public engagement efforts. The City's current economic development strategy, RoadMap 2021, which is also undergoing an update this year, also outlines a goal to create a magnetic and desirable city for newcomers and young professionals.

2018 was a significant year for the City with public engagement carried out on several policy-shaping initiatives including a ten-year strategic plan, a three-year budget, a public transit review, a cycling strategy, new development regulations to support Envision and new recreation facilities being planned and programmed. While engagement efforts for all projects were robust and multiple methods and tools were used, there was clearly a gap in participation from the younger population. Where there was participation from all demographics, the areas of importance for younger demographics was different. This was also seen in the city's first citizen satisfaction survey carried out in 2018 where there were some clear differences for the younger demographic:

ST. JOHN'S

- Perceptions of the quality of life in St. John's as well as overall satisfaction with the programs and services provided by the City were directly linked to age with those 55 plus having the most positive views and those 18 to 34 being the most pessimistic.
- The youngest age group (18 to 34) are the least satisfied with public transportation in the City.

The City's new Strategic Plan, [Our City, Our Future](#), sets out a strategic direction to create a Connected City. Within this direction, a goal to increase and improve opportunities for residents to connect with each other and the city is outlined. This goal and direction help drive the city's vision to be progressive and a place where people want to live and feel they belong. Improving youth engagement is one way the City can do this.

The Youth Advisory Committee (YAC) can play a key role in supporting the development of a youth engagement strategy.

Working with the YAC and lead staff in Recreation responsible for youth programming, the Division of Organizational Performance and Strategy (OPS) proposes to establish a youth lead action group (of between 15-20 public members) to look at the issue of why youth do not actively engage in civic matters and make recommendations on how the city can improve its youth engagement efforts. The group would consider such matters as the approach to engagement, City communications to youth, issues/topics of interest to youth, how to best maximize the role of YAC as a voice for youth, barriers to youth participation.

Terms of reference will be created for the group, outlining timelines and key deliverables as well as roles and responsibilities for city staff, Council Champion and external members of the team. Planning and promotion will begin in early fall once school restarts with the team's hands-on work happening throughout October-November with a goal to have a final report with recommendations in early December 2019. At least two members of YAC would be asked to serve on the team and all members would be encouraged to promote the opportunity to serve on the team and then promote and encourage their peers to provide feedback throughout the duration of the group's work.

The action youth group will consist of a cross section of youth from all demographics to be truly inclusive and representative of youth within the City.

Key Considerations/Implications:

1. Budget/Financial Implications:

Operating budget from Organizational Performance and Strategy will be used to cover any costs associated with meetings. Should recommendations yield budget implications, these will be considered as part of Budget 2020.

2. Partners or Other Stakeholders:

A full stakeholder analysis will be completed to identify all stakeholders who may be able to support or advance this work.

3. Alignment with Strategic Directions/Adopted Plans:

Strategic Direction: Connected City, GOAL: C1 - Increase and improve opportunities for residents to connect with each other and the City

Initiative C1.6 Undertake a Youth Engagement Strategy to improve youth participation in City engagement efforts

4. Legal or Policy Implications:

None expected at this time.

5. Privacy Implications:

None expected at this time.

6. Engagement and Communications Considerations:

A robust engagement strategy and communications plan will be developed to recruit members for the youth action group and to engage youth in the development of the strategy.

7. Human Resource Implications:

None anticipated.

8. Procurement Implications:

None anticipated.

9. Information Technology Implications:

None anticipated.

10. Other Implications:

Once formed, it is expected the youth action group will meet and consult with various city staff to better understand how the city works and to plan for their engagement efforts. OPS staff will coordinate those opportunities and support the group in achieving their mandate.

Recommendation: Support the proposed direction for the development of a youth engagement strategy.

Prepared by/Date: Victoria Etchegary, Manager, Organizational Performance and Strategy, June 5, 2019

Approved by/Date: Derek Coffey, Deputy City Manager, Finance and Administration, June 5, 2019

ST. JOHN'S

Report of Built Heritage Experts Panel

June 12, 2019

Present: Glenn Barnes, Chairperson
Bruce Blackwood, Contractor
Garnet Kindervater, Contractor
Dawn Boutilier, Planner
Mark Whalen, Architecture
Ken O'Brien, Chief Municipal Planner
Ann Marie Cashin, Heritage and Urban Planner
Rob Schamper, Technical Advisor

Regrets: Rachel Fitkowski, Landscape Architect

Others: Jamie Freeman - Legal Department - Observer

Decision Note dated June 5, 2019 re: Application to Develop a Multi-Purpose Annex - St. John's Designated Heritage Building, 16 Church Hill, DEV1900091

The Panel discussed staff's report that while there has been modest change in the drawings presented to the Panel on May 15, 2019, the applicant has requested another opportunity to articulate its position with a request that a decision note to be advanced to Council.

It was noted by the Panel that although this proposed development has been under review by the Anglican Cathedral, it has only been under consideration by the Panel as of May 2019.

Staff clarified that the development approval for this project is currently under review by the City concurrent with consideration of the building design only being referred to the Panel.

The Panel welcomed Mr. Greg Snow, Mr. Paul Antle (member of the congregation) and Steve Smith - Project Manager.

Discussion took place with suggestions on design that would compliment the character of the neighboring properties and the Cathedral. While the

Panel was appreciative of the modest changes since its last presentation in May, the applicant was receptive to further adjustments that would evoke a more complimentary connection to the Cathedral.

The delegation retired from the meeting at 1:30 pm at which time the Panel formulated the following recommendation.

Recommendation

Moved By Garnet Kindervater

Seconded By Bruce Blackwood

While staff has recommended rejection of the application as presented, the Panel, having considered the input of the delegation applauds the following:

- design that works with the slope of the land
- subordinate scale in relation to the Cathedral
- placement of building away from trees
- protection of trees

The Panel also recommends the following changes as discussed with the applicant who was receptive to such recommendations.

- removal of exterior sunshades
- the use of natural stone, as much as possible, around the perimeter, matching the Cathedral
- consideration of glass that will highly reflect the surroundings
- reconsideration of the composite aluminum panel with material that more muted in its appearance

CARRIED UNANIMOUSLY

Decision Note dated May 6, 2019 re: Metal Roofs and Solar Panels in the St. John's Heritage Areas

This matter was before the Panel in April at which time Committee of the Whole required clarification of the Panel's position, given that the original decision note and the Panel's recommendation where in mild conflict.

Discussion concluded with agreement that the following recommendation be brought forward.

Recommendation

Moved By Mark Whalen

Seconded By Bruce Blackwood

That the following apply to the use of modern roof materials in heritage areas:

- Shingle-style metal roofs for residential dwellings will be permitted subject to the material replicating heritage style. Non-residential buildings may be permitted other styles of metal roofs if the style replicates the existing roof style.
- Solar Panels will be permitted as long as they are not visible from the street.

CARRIED UNANIMOUSLY

Decision Note dated June 10, 2019 re: 6 Cathedral Street, Masonic Temple Renovations - Exterior Renovations

The Panel was reminded that the applicant was present at the January 2019 meeting to present the concept of proposed renovations to the Masonic Temple.

An application has now been received and is before the Panel for consideration. The Panel agrees with the staff recommendation to approve, but with two (2) conditions.

Recommendation

Moved By Dawn Boutilier

Seconded By Mark Whalen

That Council approve the exterior renovations and installation of a fire exit stairway on the Masonic Temple, located at 6 Cathedral Street subject to the following:

- Replacement of glass on the north side, where the stairwell is proposed, should be done with non-wired type, fire-rated glass.

- The color of the proposed wooden stairway should match the existing brick work and stained in accordance with manufacturer's specifications.

CARRIED UNANIMOUSLY

Glenn Barnes, Chair

DECISION/DIRECTION NOTE

Title: Application to Develop a Multi-Purpose Annex
St. John's Designated Heritage Building, Anglican Cathedral of
St. John the Baptist
16 Church Hill
DEV1900091

Date Prepared: June 18, 2019

Report To: Committee of the Whole

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: 2

Decision/Direction Required: To seek approval for the revised design of a multi-purpose annex extension to the Anglican Cathedral of St. John the Baptist, located at 16 Church Hill.

Discussion – Background and Current Status:

At the May 15, 2019 Built Heritage Experts Panel (BHEP) meeting, Mr. Greg Snow, on behalf of Gibbons + Snow Architects and the property owner, the Anglican Cathedral of St. John the Baptist, presented a proposed design for an extension to the Cathedral located at 16 Church Hill. On June 12, 2019, Mr. Snow, joined by Mr. Paul Antle, member of the congregation, and Mr. Steven Smith, Project Manager, joined the BHEP Meeting to further discuss the proposal. The new annex will contain church offices, a multi-purpose room and other related functions and is proposed to be approximately 373m² and 2 storeys in height.

The subject property is located in Heritage Area 1, the Institutional and Open Space Districts of the St. John's Municipal Plan and is zoned Institutional (INST) and Cemetery (CEM). As the proposed extension may impact the adjacent cemetery, the applicants are working with an archaeologist and the Department of Tourism, Culture, Industry and Innovation on this application. The Anglican Cathedral of St. John the Baptist is a City of St. John's Designated Heritage Building, as well as a provincial Landmark Registered Heritage Structure and Historic Site of Canada. It has been recommended that the applicants contact Heritage NL and Parks Canada with respect to this development.

The application is being reviewed by staff for development approval and this decision note is only related to the exterior design of the building. Following the two BHEP meetings, the applicant revised the drawings and have resubmitted the attached plans for Council's approval. The proposal is a modern glass design which does not meet the standards of Section 5.9.4 Heritage Area Standards (Table) of the Development Regulations. As per Section 5.9.4, new buildings that do not meet the standards may be approved by Council through a comprehensive design package. Therefore, this development requires Council's approval.

ST. JOHN'S

The building and stone colours have been adjusted from the original design to include beige colours to make it blend better with the Cathedral. The applicant would like to highlight the angular expression of the new building, which picks up on the angularity of the Cathedral. The grade of the site works to the advantage of the design as the portion closest to the Cathedral will only be one-storey and therefore subordinate to the Cathedral.

From discussions in both meetings, the Panel and staff generally felt that the overall structure is a departure from other structures in the surrounding Heritage Area 1 and lacked character to make it blend in with the area. Staff felt that the proposal is nominally related to the architecture of the Cathedral. While the proposed addition may be subordinate in scale and distinguishable from the Cathedral, it is not physically and visually compatible. Modern developments may be permitted adjacent to Designated Heritage Buildings; however, it is encouraged that developments incorporate and reflect elements of the surrounding area. It is noted that the proposed development does not have direct street frontage and will be less visible from the adjacent streets given the retaining walls and trees surrounding the site. The proposed development has been sited in the centre of the lot to avoid tree removal. Following further discussions with the applicant, the BHEP noted that more could be done to compliment the character of the neighbourhood and Cathedral and recommended the following changes:

- Removal of exterior sunshades;
- The use of natural stone, as much as possible, around the perimeter, matching the Cathedral;
- Consideration of glass that will highly reflect the surroundings; and
- Reconsideration of the composite aluminum panel with material that is more muted in its appearance.

In the revised drawings submitted on June 17, 2019 for Council's approval, two of the four recommendations have been incorporated. The applicants have removed the exterior sunshades and have proposed highly reflective glass. The BHEP had concerns with the amount of aluminum panel used. The applicants have not changed the panel material but are proposing a light bronze colour. It is appreciated that the applicant has attempted to mute the appearance of the aluminum panel, however the City does not regulate colour of materials. The applicants have not added any natural stone around the perimeter, as requested. Rather, with the removal of the chimney which was displayed on the south side of the building in the original drawings, there is less natural stone displayed in the revised drawings. Therefore, in an effort to implement the BHEP's recommendation of increased natural stone, it is recommended that any retaining walls used in the development (not currently shown on the drawings) use a natural stone that is similar to the stone on the Cathedral and site retaining walls, and that an attempt is made to use natural stone in any additional site features, such as landscaping.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.

3. Alignment with Strategic Directions/Adopted Plans:
A Sustainable City – Plan for land use and preserve and enhance the natural and built environment where we live.
4. Legal or Policy Implications: Not applicable.
5. Engagement and Communications Considerations: Not applicable.
6. Human Resource Implications: Not applicable.
7. Procurement Implications: Not applicable.
8. Information Technology Implications: Not applicable.
9. Other Implications: Not applicable.

Recommendation:

It is recommended to approve the proposed design of the annex extension to the Anglican Cathedral of St. John the Baptist, located at 16 Church Hill, as proposed.

It is further recommended that any retaining walls used in the development (not currently shown on the drawings) use a natural stone that is similar to the stone on the Cathedral and site retaining walls, and that an attempt is made to use natural stone in any additional site features, such as landscaping.

Prepared by/Signature:

Ann-Marie Cashin, MCIP – Planner III, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMC/dlm

Attachments:

Location of Subject Property
Applicant's Revised Submission

Location of Subject Property 16 Church Hill

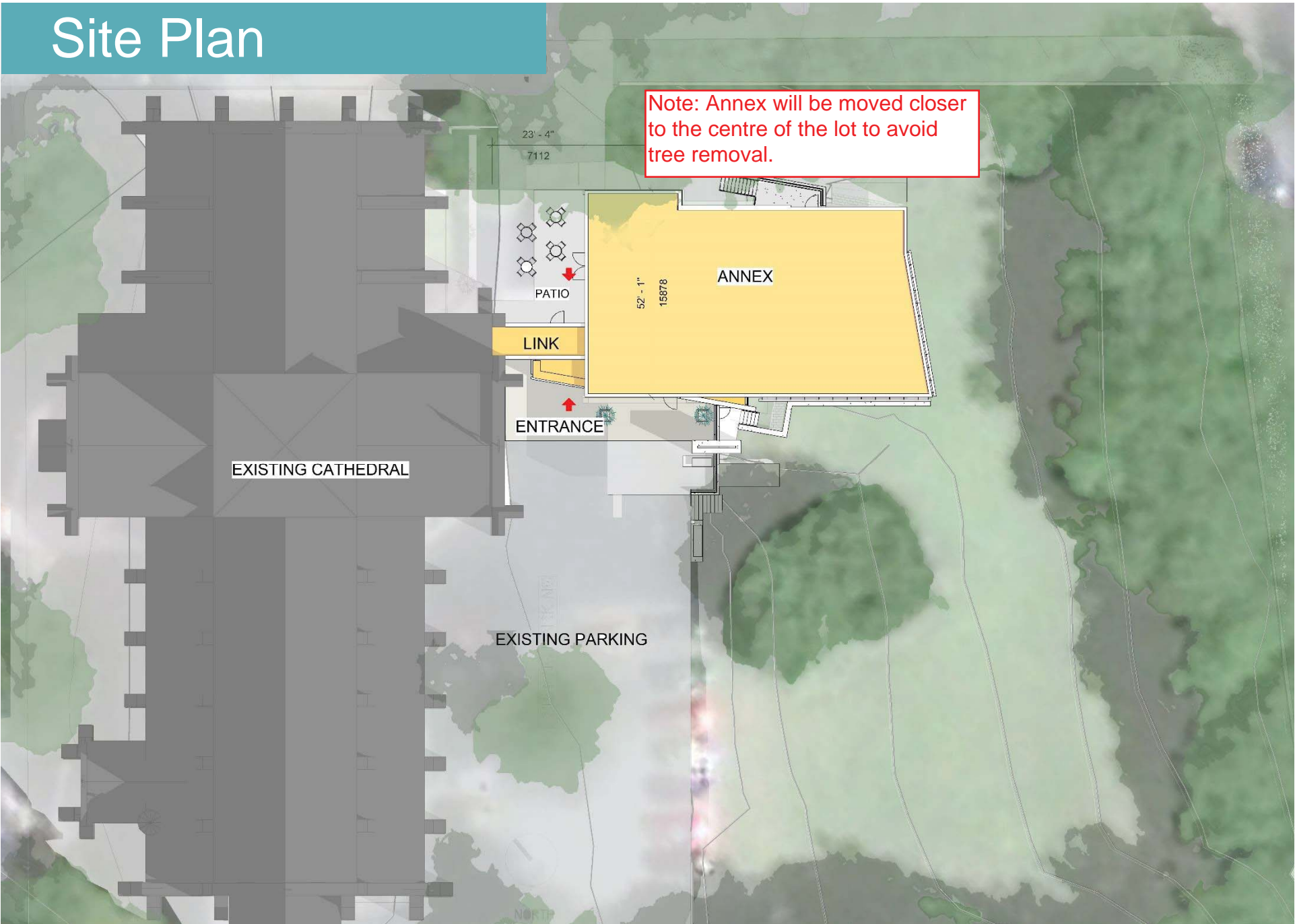


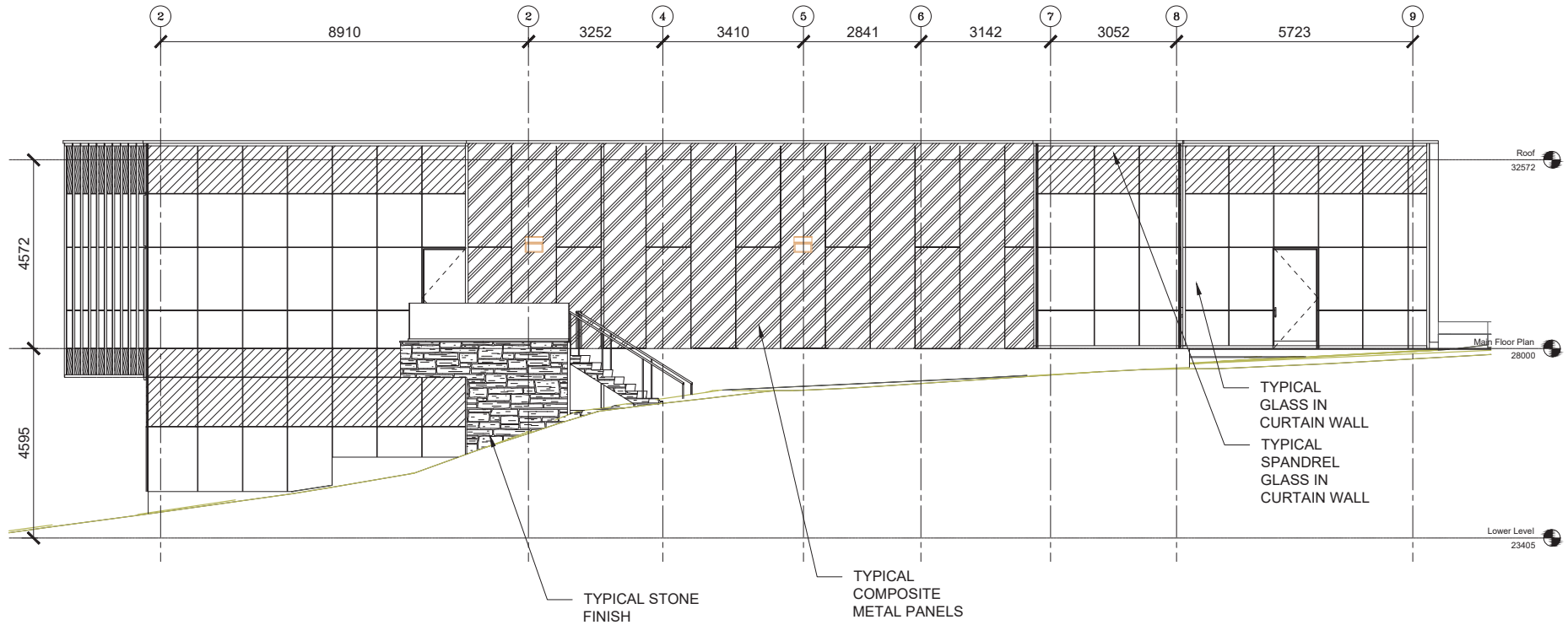
Location of Annex Extension



Site Plan

Note: Annex will be moved closer to the centre of the lot to avoid tree removal.





**FOR 90%
NOT FOR
CONSTRUCTION**

June 2019

NOTES:

1. TYPICAL STONE FINISH TO BE NATURAL BEIGE SANDSTONE SIMILAR TO CATHEDRAL STONE.
2. ALL GLAZING AND SPANDREL GLASS TO HIGH REFLECTIVITY
3. ALL COMPOSITE METAL PANELS LIGHT BRONZE COLOURED.



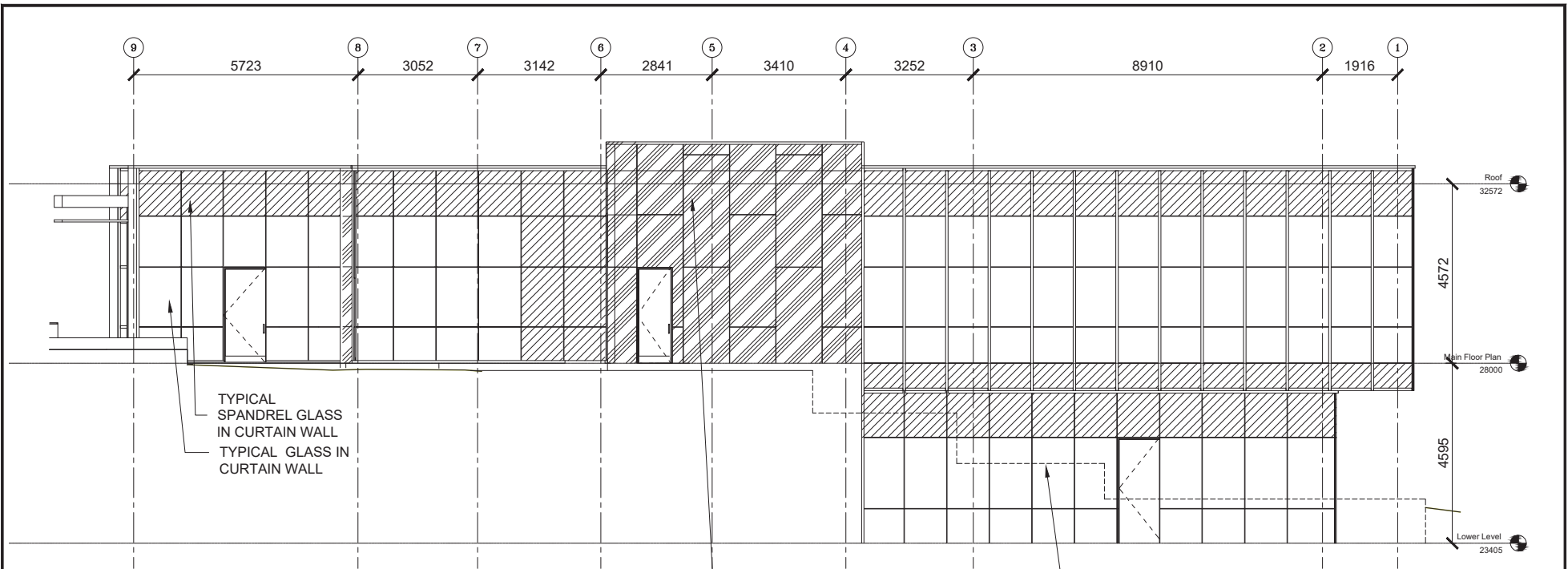
Suite 201
Caledonia Place
40 Quidi Vidi Road
St. John's, NL
A1A 1C1
Tel: 709.738.4422
Fax: 709.738.4455

ELEVATIONS NORTH

SCALE 1:100



ELEVATIONS
DIOCESAN CENTRE FOR MINISTRY
FOR THE ANGLICAN CATHEDRAL OF
ST. JOHN THE BAPTIST
June 17th 2019
ST. JOHN'S NL



**FOR 90%
NOT FOR
CONSTRUCTION**

June 2019

OUTLINE OF RETAINING WALL
IN FOREGROUND. TYPICAL
STONE FINISH

TYPICAL COMPOSITE
METAL PANELS

NOTES:

1. TYPICAL STONE FINISH TO BE NATURAL BEIGE SANDSTONE SIMILAR TO CATHEDRAL STONE.
2. ALL GLAZING AND SPANDREL GLASS TO HIGH REFLECTIVITY
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Suite 201
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ELEVATIONS SOUTH

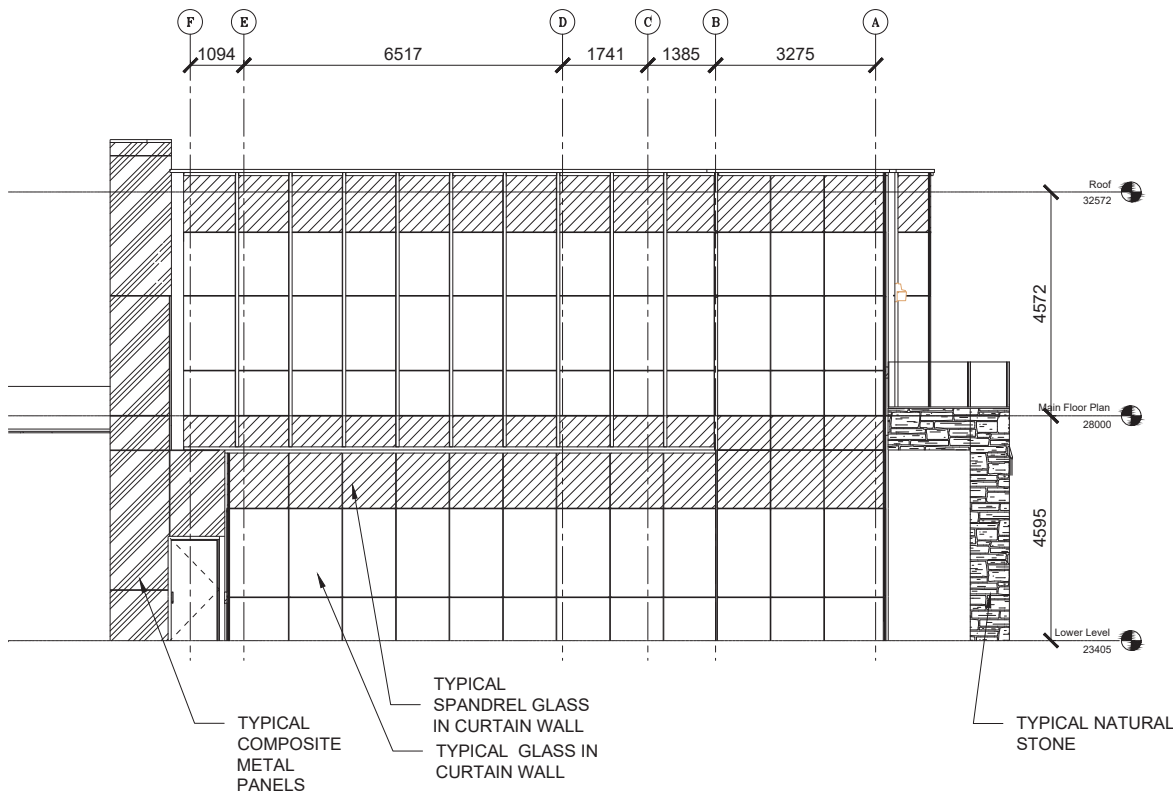
SCALE 1:100



ELEVATIONS
DIOCESAN CENTRE FOR MINISTRY
FOR THE ANGLICAN CATHEDRAL OF
ST. JOHN THE BAPTIST

June 17th 2019

ST. JOHN'S NL



**FOR 90%
NOT FOR
CONSTRUCTION**

June 2019

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Suite 201
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ELEVATIONS EAST

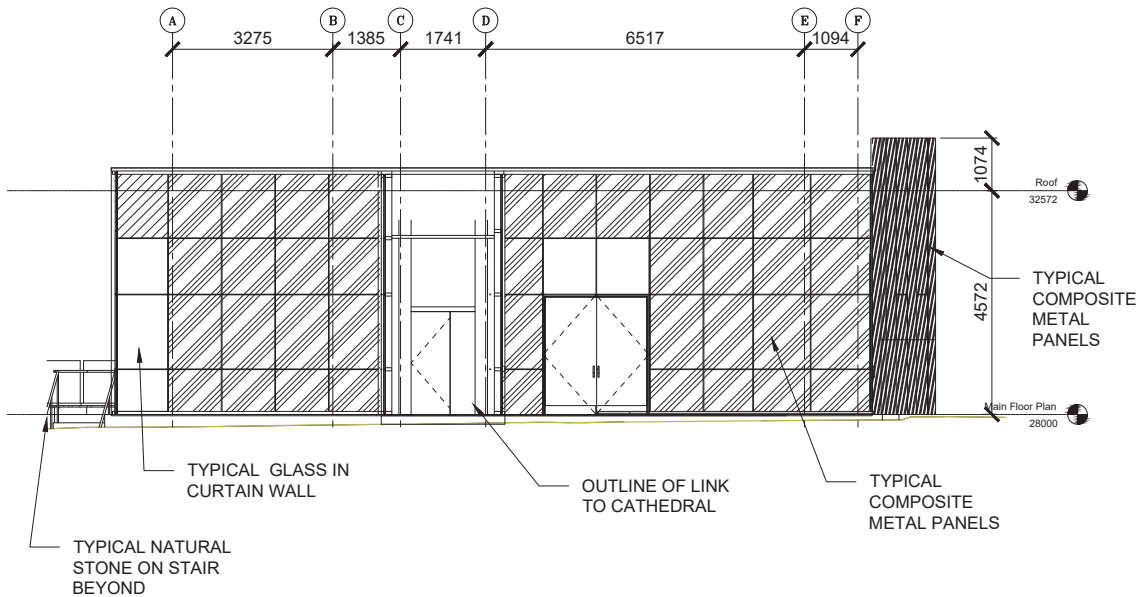
SCALE 1:100



ELEVATIONS
DIOCESAN CENTRE FOR MINISTRY
FOR THE ANGLICAN CATHEDRAL OF
ST. JOHN THE BAPTIST

June 17th 2019

ST. JOHN'S NL



**FOR 90%
NOT FOR
CONSTRUCTION**

June 2019

NOTES:

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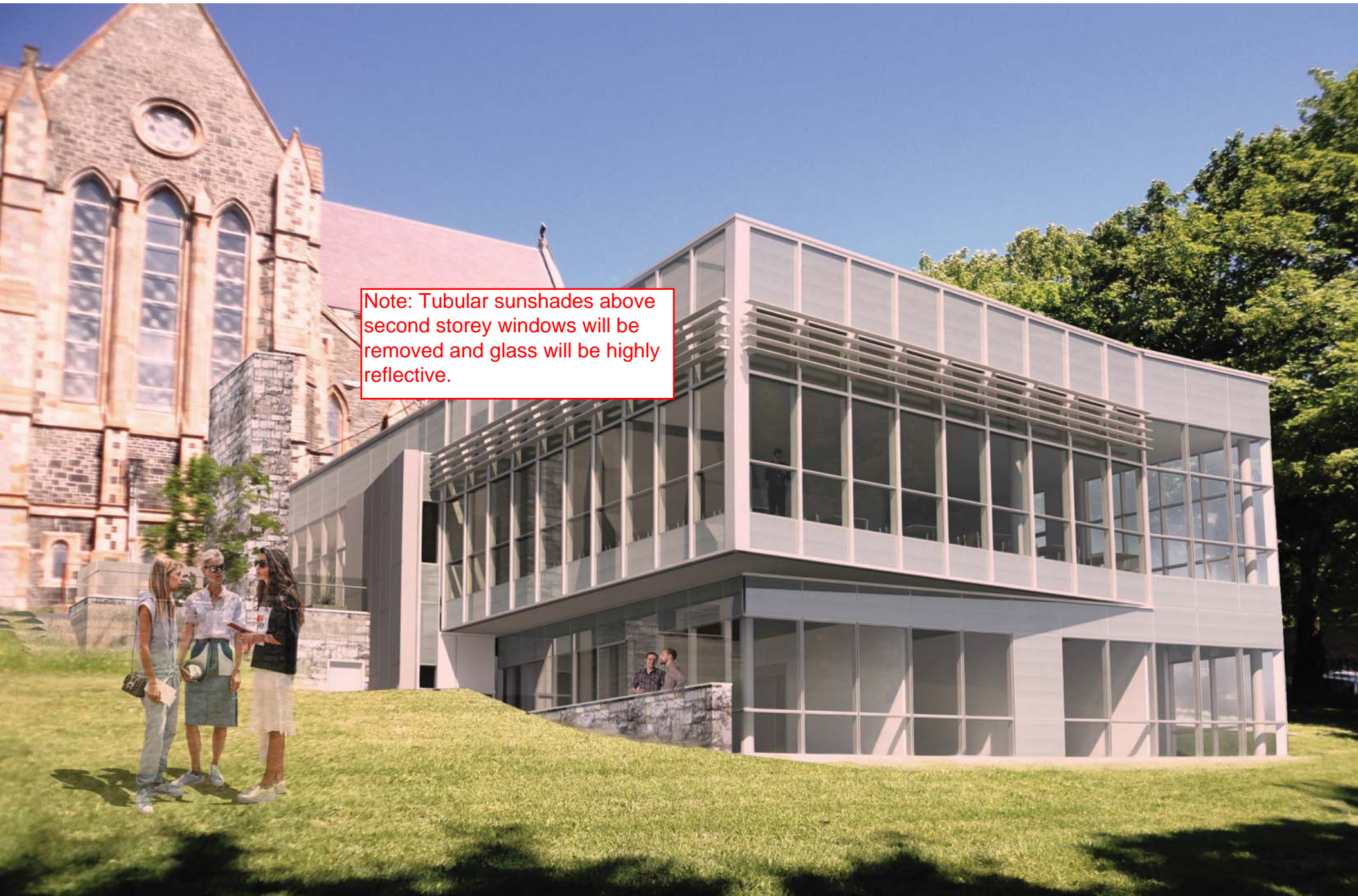
Suite 201
Caledonia Place
40 Quidi Vidi Road
St. John's, NL
A1A 1C1
Tel: 709.738.4422
Fax: 709.738.4455

ELEVATIONS WEST

SCALE 1:100



ELEVATIONS
DIOCESAN CENTRE FOR MINISTRY
FOR THE ANGLICAN CATHEDRAL OF
ST. JOHN THE BAPTIST
June 17th 2019
ST. JOHN'S NL



Note: Tubular sunshades above second storey windows will be removed and glass will be highly reflective.

Note: Tubular sunshades above second storey windows will be removed and glass will be highly reflective.



Rendering | Cathedral St. Night



DECISION/DIRECTION NOTE

Title: Funding of Dehumidification Units

Date of Meeting: June 17, 2019

Report To: Committee of the Whole

Councillor and Role: Councillor Sandy Hickman, Chair, SJSEL

Ward: N/A

Decision/Direction Required: Whether to reallocate funding or borrow the remaining share of the Mile One dehumidification project.

Discussion – Background and Current Status:

In 2014/15 SJSEL staff identified the need to replace the air handling units on the roof of Mile One with upgraded dehumidification units. At the time, the project was approved to be financed with \$2.95M coming from gas tax monies and the remainder, \$3,032,037, being borrowed. Over the life of the debt SJSEL would reimburse the City approximately \$212K per year from the \$800K in capital funding SJSEL receives each year. The project has been completed and the monies would ordinarily have been borrowed in the near future.

In reviewing the total capital requirements of SJSEL however, it was felt it would be prudent to review this decision with the goal of not borrowing the remainder of the dehumidification project. This would place SJSEL in a much improved position to fund future capital requirements.

The capital requirements of SJSEL are substantial. As per the attachment, there are approximately \$5.7M worth of capital needs identified out to 2023. Of this total, \$1.3M is high priority and another \$2.7M is medium priority, for a total of \$4M. As per the last line of the table one can see there is just sufficient funding to complete all the listed projects. If borrowing takes place, available capital funding is reduced by approximately \$1M through 2023.

At the time the original dehumidification was approved the gas tax allocation of 50% combined with borrowing met the City's long term debt policy when there is cost shared funding available. In addition, gas tax monies were the only source of funding available at that time. The 2014-2019 gas tax program is allocated as shown below. Also shown are the estimated receipts for the next round of gas tax funding.



2014-2019 Gas Tax	
Streets Rehab	6,274,281.00
Mews	12,999,275.00
Mile one	2,950,000.00
	22,223,556.00
2019-2024 Gas Tax	
2019/2020	4,672,474.00
2020/2021	4,577,822.00
2021/2022	4,785,904.00
2022/2023	4,785,904.00
2023/2024	4,993,988.00
	23,816,092.00

As shown, \$13M was held as the City's 50% share of the Mews replacement with the remaining balance to be borrowed. Since this allocation occurred however, there has been a substantial delay in the construction of the Mews replacement for several reasons. In addition, the City has made an application to avail of a federal cost shared program whereby the Federal and Provincial governments would pay two thirds of the cost leaving the City to pick up 33%. As a result of the delay and the new cost-shared program there is less of a demand on the 2014-2019 gas tax funding program leaving the City with a few potential scenarios:

1. Reallocate \$3.032M from the current gas tax program to pay for the balance of the humidifier project. Then allocate the first year – or potentially even more – of the next gas tax program to the MEWS centre. In this scenario the City will have ample funding to meet its requirement for the MEWS. Either of these scenarios results in less borrowing for the City.
2. If the MEWS replacement is approved under the federal program the City's contribution would be reduced to 33%. While this amount would be borrowed it would provide more flexibility to allow gas tax funding to deal with other necessary capital projects.

Key Considerations/Implications:

1. Budget/Financial Implications

By not borrowing for the dehumidification project SJSEL can better fund its capital requirements, the City will see a lower level of debt outstanding, and annual debt charges, including interest, will be lower.

2. Partners or Other Stakeholders

3. Alignment with Strategic Directions/Adopted Plans

4. Legal or Policy Implications

5. Privacy Implications

6. Engagement and Communications Considerations

7. Human Resource Implications

8. Procurement Implications

9. Information Technology Implications

10. Other Implications

Recommendation:

It is recommended the \$3.03M be reallocated from the current gas tax agreement to negate the borrowing requirement for the dehumidification project. A decision on whether to allocate future gas tax funding or borrow our 33% share for the Mews Center project can be made at a later date.

Prepared by/Date:

Approved by/Date:

Attachments:





Priority Ranking

A	Approved
H	High Priority
M	Medium Priority
L	Low Priority
C	Completed

5 YEAR CAPITAL ASSET & REPAIRS PLAN

Description	Department	Priority	Amount
Planned			
MOC Layby	Maintenance	C	155,652
Replacement of exterior doors	Maintenance	C	37,000
Office Upgrades	SJCC	C	29,589
Office Furniture	SJCC	C	10,766
MOC Roof Inspection	Maintenance	C	14,000
Glycol Replacement	SJCC	C	199,301
Dressing Room Upgrades	Maintenance	C	200,612
Suite Upgrades	Maintenance	C	299,388
Equipment Replacement (Annually)	All Depts	Annual	15,000
Computer Replacement (Annually)	All Depts	Annual	15,000
Basketball Floor - Annual Maintenance	Maintenance	Annual	5,000
Point of Sale System	Food & Bev	H	43,660
Upgrade Fire Alarm System	Technical	H	15,000
MOC Complete Roof Repairs	Maintenance	H	900,000
Ice Edger	Maintenance	H	6,000
New "used" Venue Truck	Technical	H	31,928
Replacement of Sonic Wall Access Points	Technical	H	30,000
Exterior Door Install	Maintenance	H	15,000
SJCC Equipment - Railing & Stairs	SJCC	H	10,452
Dance Floor at SJCC	SJCC	H	18,000
SJCC Roof Repair (Leak)	SJCC	H	15,000
Pedway Roof Repairs (3 Leaks)	Maintenance	H	45,000
Pedway Leak Repair (electrical room)	Maintenance	H	10,000
Simco Engineer Phone Alarm	Maintenance	H	3,000
Board Covers	Maintenance	H	1,120
Carbon Monoxide Detector	Maintenance	H	1,700
Restaurant Floor	Maintenance	H	20,000
In Stand Ordering Zsystem	Food & Bev	H	30,000
Baseboard Suite Level	Maintenance	H	5,000
Video Surveillance System Upgrade Mile One & SJCC	Technical	H	100,000
Replacement of Obsolete electrical panels and breakers upgrade	Maintenance	M	60,000
Inventory Replacement	SJCC	M	50,000
Wheelchair Button Installation (Bathrooms & Delta Pedway)	SJCC	M	20,000
Digital Signage Screen & Player Replacement	SJCC	M	108,000
New Scanners	Technical	M	25,000
Seat Replacement (Cost is for complete replacement but will be done in stages/sections at an average of \$82,000 per section)	Maintenance	M	2,000,000
RinkBoards and Glass	Maintenance	M	346,800
Suite & Media Bathrooms - Flooring	Maintenance	M	20,000
Building Rekey Mile One and SJCC	Maintenance	M	12,000
Replacement of ammonia compressors > 40000 running hrs	Maintenance	M	40,000
Compressor Emergency Generator	Maintenance	M	18,875
Cab Upgrade for Passenger & Service Car	Maintenance	L	58,034
Electrical Metering x 2	Maintenance	L	25,000
Compression Seal Around perimeter of Ice	Maintenance	L	20,975
Media Wall	SJCC	L	20,000

2018	2019		2020	2021	2022	2023
Actual	Planned	Actual	Planned	Planned	Planned	Planned
155,652						
37,000						
29,589						
10,766						
14,000						
199,301						
200,612						
299,388						
	15,000		15,000	15,000	15,000	15,000
	15,000		15,000	15,000	15,000	15,000
	5,000		5,000	5,000	5,000	5,000
	43,660	43,660				
	15,000					
	400,000		250,000	250,000		
	6,000					
	31,928	31,928				
	30,000					
	15,000	10,000				
	10,452	10,452				
	18,000					
	15,000					
	45,000					
	10,000					
	3,000					
	1,120					
	1,700					
	20,000					
	30,000					
	5,000					
	100,000					
	100,000					
			15,000	15,000	15,000	15,000
			12,500	12,500	12,500	12,500
				20,000		
				36,000	36,000	36,000
			25,000			
				2,000,000		
			346,800			
			20,000			
			12,000			
			40,000			
			18,875			
					58,034	
					25,000	
					20,975	
					20,000	



Priority Ranking

A	Approved
H	High Priority
M	Medium Priority
L	Low Priority
C	Completed

5 YEAR CAPITAL ASSET & REPAIRS PLAN

Description	Department	Priority	Amount
Concession 6 Floor Refinishing	Food & Bev	L	10,000
Maintenance Tool Room Fob	Maintenance	L	6,500
Relocation of Sprinkler Heads	Maintenance	L	40,000
Programmable Level System for Oil Storage	Maintenance	L	9,700
Glycol System (Under Floor)	Maintenance	L	60,000
Replacement of Zamboni	Maintenance	L	120,000
Replacement of rubber flooring, all dressing rooms.	Maintenance	L	150,000
Humidification Retrofit SJCC Offices	Maintenance	L	30,000
Plumbing Parts Toilets and Sinks	Maintenance	L	60,000
Gate 1 Door Replacement	Maintenance	L	80,000
Control DBS for ammonia compressors	Maintenance	L	12,000
Total Potential			5,685,052

2018	2019		2020	2021	2022	2023
Actual	Planned	Actual	Planned	Planned	Planned	Planned
					10,000	
					6,500	
						40,000
						9,700
						60,000
						120,000
					150,000	
						30,000
			15,000	15,000	15,000	15,000
					80,000	
						12,000
946,308	835,860	96,040	790,175	2,383,500	484,009	385,200

Capital Requirement	946,308	835,860	300,000	790,175	2,383,500	484,009	385,200		
Funding TML Allocation	300,000	300,000	300,000	300,000	300,000	300,000	300,000		
Transfer to Reserve	500,000	500,000	500,000	500,000	500,000	500,000	500,000		
Payback of Dehumidification Unit Borrowing			(212,243)						
Over/(Short)	(146,308)	(35,860)	491,717	9,825	(1,583,500)	315,991	414,800		
Cumulative Balance	Balance Forward from 2013	(329,712)	1,511,362	1,475,502	2,003,079	1,485,327	(98,173)	217,818	632,618